



Attachment C

CONTRACTOR SIGNATURE AUTHORIZATION FORM

Agency Name:		Contract Number:	
Project Name:		Contract Period:	

COMPLETE PART 1 AND PART 2 IN BLUE INK. ATTACH BOARD RESOLUTION, IF APPLICABLE, TO VERIFY SIGNATURE AUTHORIZATION.

PART 1 CERTIFICATION: PER THE AGENCY'S BYLAWS AND THE ATTACHED BOARD RESOLUTION (IF APPLICABLE), I/WE HEREBY VERIFY THAT I AM AN AUTHORIZED AGENCY SIGNATORY/WE ARE AUTHORIZED AGENCY SIGNATORIES FOR THE AFOREMENTIONED AGENCY AND AS SUCH CAN SIGN AND/OR DELEGATE AUTHORIZATION TO SIGN AND BIND THE AGENCY AS IT RELATES TO THE ABOVE-REFERENCED PROGRAM TO THE DELEGATED AUTHORIZED SIGNATORY/SIGNATORIES LISTED ON THIS FORM.

SIGNATURE AUTHORIZATION IS PROVIDED TO AGENCY AUTHORIZED SIGNATORY BELOW:

PER SECTION (INCLUDE SECTION NUMBER) _____ SECTION # OF THE AGENCY'S BYLAWS

PER THE BOARD'S RESOLUTION (COPY ATTACHED)

CONTRACT/AMENDMENTS WILL REQUIRE: ONE SIGNATURE PER BYLAWS OR TWO SIGNATURES PER BYLAWS or AS A CORPORATION**

AGENCY AUTHORIZED SIGNATORY

Print Name: _____ Title: _____

Signature: _____ Date: _____

**AGENCY AUTHORIZED SIGNATORY:

Print Name: _____ Title: _____

Signature: _____ Date: _____

**If Agency is a corporation, two (2) authorized signatories will be required on all documents submitted, unless specified in the organization's Bylaws or corporate resolution.

PART 2. DELEGATED AUTHORIZED SIGNATORIES

AUTHORIZED SIGNATORY

Print Name: _____ Title: _____

Signature: _____ Date: _____

DOCUMENT(S) Authorized to sign: INVOICES REPORTS CONTRACT CONTRACT AMENDMENTS BUDGET & BUDGETAMENDMENTS

AUTHORIZED SIGNATORY

Print Name: _____ Title: _____

Signature: _____ Date: _____

DOCUMENT(S) Authorized to sign: INVOICES REPORTS CONTRACT CONTRACT AMENDMENTS BUDGET & BUDGETAMENDMENTS

AUTHORIZED SIGNATORY

Print Name: _____ Title: _____

Signature: _____ Date: _____

DOCUMENT(S) Authorized to sign: INVOICES REPORTS CONTRACT CONTRACT AMENDMENTS BUDGET & BUDGETAMENDMENTS

AUTHORIZED SIGNATORY

Print Name: _____ Title: _____

Signature: _____ Date: _____

DOCUMENT(S) Authorized to sign: INVOICES REPORTS CONTRACT CONTRACT AMENDMENTS BUDGET & BUDGETAMENDMENTS

IMPORTANT NOTE: If the signature authorization status of any individual changes during the term of the contract, it is the responsibility of the contractor to contact Para Los Niños/Best Start Metro LA Program Director regarding the change and to complete and submit a new Signature Authorization Form. Incorrect information on file may delay the processing of any of the documents submitted.