

**Board of Directors Agenda
Special Meeting
Thursday, January 26, 2017
9:00 am
5000 Hollywood Blvd.
Hollywood, CA 90027**

Teleconference locations: 333 S. Hope Street, 43rd Floor, LA CA 90071

Notice is hereby given that the Board of Directors of Para Los Niños will hold an open session meeting at the above-referenced time and place. The purpose of the session is to discuss and take action on the following agenda. At any time during the session, the Board of Directors may adjourn to closed session to consider litigation or to discuss with legal counsel matters within the attorney-client privilege.

Any person who wishes to address the Board of Directors should submit a completed "Request to Address the Board" slip to the Chairperson before the meeting begins. The Chairperson will call each person forward at the appropriate time. Comments will generally be limited to three minutes, unless otherwise directed by the Chairperson.

Agendas for all regular Board of Directors and Board Committee meetings are posted at least 72 hours prior to the meeting at the Para Los Niños Charter Schools, Para Los Niños Head Start Centers, and at the Para Los Niños Administrative Offices. Agendas for all special Board of Directors and Board Committee meetings are posted in the same locations at least 24 hours prior to the meeting. The Agendas and all background material may also be inspected at the Administrative Offices.

#	Agenda Item	Purpose	Materials	Who	Time
1	Welcome and Call to Order a) Agenda Review b) Minutes – Nov. 17, 2016	Approve	Minutes	Marjorie E. Lewis Board Chair	
2	Action Items - Consent a) Early Education Para Los Niños Change of Headquarters Address b) Signature authorization authenticity to the City of Los Angeles – Economic Workforce Development Department (EWDD)	Approve Approve		Marjorie E. Lewis	
3	Board of Director Comments / Reports Directors' comments concern the charter schools, which may be of interest to the Board. This is placed on the Agenda to enable individual Directors to convey information to the Board and to the public. There is to be no discussion or action taken by the Board unless the item is noticed as part of the Agenda.				
4	Non-Agenda Public Comment Any person who wishes to address the Board regarding a matter within the Board's jurisdiction that is not related to an item on this Agenda should submit a completed "Request to Address the Board" slip to the Chairman before the meeting begins. Comments will generally be limited to three minutes, unless otherwise directed by the Chairman. No action will be taken on any comments unless the Board of Directors makes the determination that an emergency exists or that there is a need to take action subsequent to posting of the Agenda. (Government Code § 54954.3)				
	Adjourn				
	Upcoming Meetings: Feb. 2, 2017 – Charter Operations Committee Feb. 23, 2017 – Board of Directors				

	<p>Para Los Niños does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Anna Webb has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in open and public meetings at Para Los Niños. Please notify Anna Webb at (213) 250-4800, ext 512 at least 72 hours in advance of any disability accommodations being needed in order to participate in the meeting.</p>
	<p>Certification of Posting</p> <p>I, Anna Webb, Clerk of the Board of Directors of Para Los Niños, hereby certify that this agenda was posted on Jan 23, at 3:00 PM at:</p> <ul style="list-style-type: none">• Para Los Niños-Gratts Primary Center, 474 S. Hartford Avenue, Los Angeles, CA 90017• Para Los Niños Charter Elementary School, 1617 E. 7th Street, Los Angeles, CA 90021• Para Los Niños Charter Middle School, 835 S. Stanford Avenue, Los Angeles, CA 90021• Para Los Niños Head Start, 1145 Cypress Avenue, Los Angeles, CA 90065• Para Los Niños Head Start, 4118 Chevy Chase Drive Avenue, Los Angeles, CA 90039• Para Los Niños Head Start, 2828 West Magnolia Blvd, Burbank, CA 91505• Para Los Niños Head Start, 5000 Hollywood Blvd, Los Angeles, CA 90027

Para Los Niños
 Minutes, Board of Directors
 November 17, 2016

Members

Marjorie Lewis, Chair	x	Cindy Winebaum	x
Tom Masenga, Vice Chair (teleconference)	x	Walter Parkes	
Peter Lopez	x	Ronnie Roy, Secretary	x
Cathy Hession	x	Glenn Sonnenberg	
Pedro Marti (teleconferenced)	x	Mark Pan	x
Andrei Muresianu			

Staff

Drew Furedi, President & CEO	x	Angela Capone, VP of Early Education	x
Camille Gonzalez, CFO	x	Stephen McCray, Director of Instructional Support	x
Josh Ciszeck, COO	x	Deanette Brewer, VP of Human Resources	x
Andy Herod, VP of Student and Community Services	x	Emely Saracay, Program Associate	x
Patrick Sinclair, VP of Development	x		

1. Welcome and Call to Order- Meeting was called to order by Marjorie Lewis on November 17, 2016 at 3:04 pm.
 - a) Agenda reviewed and approved
 - b) Approve Minutes- September 29, 2016- Minutes from September 29, 2016 reviewed. Marjorie Lewis requested a motion to approve the minutes. Mark Pan moved to approve, the motion was seconded by Cindy Winebaum and unanimously approved. There were no dissenting votes or abstentions.
2. Chair's Report- Marjorie Lewis

- a) Resignation of Gene Straub
 - Discussed resignation of Gene Straub as member of the Board of Directors
 - b) Development Update: *Upcoming fundraising events and current year progress*
 - 2016 Annual Report will be going out after Thanksgiving
 - PLN will participate in the GIVE Los Angeles fundraising challenge hosted by L.A Magazine which will run for 8 weeks. Participating organizations will compete to raise the most money and win a grand prize of \$15,000. Second place will receive \$9,000 and third place will receive \$6,000.
 - Lucky Brand has volunteered their time to the children at CES
 - 2017 Gala will take place 4/15/17. Looking into having Univision as corporate sponsor.
 - Annual Goals raised to date: \$228,228
 - c) Brown Act update: *Discussion of yearly Brown Act Training*
 - The first 2016 Brown Act Training was held last week with the first group of Board members. More trainings will follow for the remaining groups.
3. CEO's Report- Drew Furedi
- a) Staffing Update: Report on hiring progress for key open positions
 - Deanette Brewer will be starting on Dec 1st as new VP of Human Resources.
 - Stephen McCray has been hired as Director of Instructional Support
 - Working on recruiting candidates for Superintendent position
 - b) The Year Ahead: *Outline of major goals and focus areas*
 - Drew Furedi discussed elements such as internal presence, communication, outreach & funding, and team building as being major goals and focus areas for the year.
4. COO's Report- Josh Cizek
- a) Update on moves: *Progress on office changes and renovations*
 - Human Resources, Finance, Operations, and Risk and Compliance departments had a successful move to Hollywood
 - Family Services has successfully moved into Washington site
 - Office of the CEO, Superintendent's Office, IT, and Development departments are working off temporary spaces until renovations for 7th street have been completed
 - Office changes and renovations to 7th street will occur once licensing is cleared
 - b) Quarter 1 Risk Report: Update on key risk and compliance items
 - More claims than expected were found in Q1 Risk Report
 - Trainings focused on safety have been conducted at schools and Director of Compliance has executed site visits
5. Finance Committee Report- Camille Gonzalez
- a) Review of Q1 Financials
 - Reviewed by Camille Gonzalez

6. Audit Committee Report- Ronnie Roy
 - a) Accept 15-16 Audit
 - Ronnie Roy motioned a recommendation to accept 15-16 Audit. Marjorie Lewis moved to approve and Cindy Winebaum seconded and was unanimously approved. There were no dissenting votes or abstentions.
7. Early Education Committee Report- Peter Lopez
 - a) Program updates: Updates on Head Start and other Pre-School programs
 - Funds for teacher facilities are coming in
 - Caruso kids to stay at Eisner until January
8. Charter Schools Operations Committee Report- Cathy Hession
 - a) LAUSD Oversight and Renewal Process: *Update on recent oversight visits and renewal of CES charter*
 - CES Charter has been approved for another 5 years
 - Successful oversight visits at all 3 schools
 - b) LCAP Updates: *Current progress of stakeholder input and review process for LCAPs*
 - Reviewed and discussed
 - c) Review Charter School Dashboard: *Discussion of recent performance, enrollment, and attendance data*
 - Behavior Incidents have now been added to dashboard
 - Attendance at all 3 schools is good
 - Expecting new Spelling/Vocabulary Development program, Words Their Way to help raise scores
 - d) Academic Progress Discussion/Deep Dive: *In depth review of 2015-2016 SBAC Results*
 - There is much room for improvement for both ELA and Math, however, steps in the administrative level in the areas of data analysis, targeted intervention, instructional effectiveness, and administrative support have been taken to help boost up scores.
9. Action Items- Consent
 - a) Approve Charter School Family/Parent Handbook 2016/17 updates
 - b) BARAA Temporary relocation of children from Caruso to Eisner
 - c) BARAA- Staffing pattern
 - d) Head Start Planning Policies & Procedures
 - e) Head Start Written Plan
 - f) Amendment & Corporate Resolution to remove and add 401K Plan Trustees
 - g) LAUSD Transparency Template
 - h) Head Start Disabilities Services Plan

Marjorie Lewis requested a motion to approve all Action Items. Cindy Winebaum moved to approve, the motion was seconded by Cathy Hession and unanimously approved. There were no dissenting votes or abstentions.
10. Board of Director Comments/Reports
There was none.
11. Closed Session

Public Employee Performance Evaluation
(Gov. Code sect. 54957(b) (1))

- Went into closed session at 5:15pm and ended closed session at 5:50pm.

12. Report Out on Any Action Taken in Closed Session

There was none.

13. Non-Agenda Public Comment

There was none.

14. Adjourn

- Meeting was adjourned at 6:00pm

Secretary

Date