

Para Los Niños

Minutes, Board of Directors Meeting/Retreat

June 23, 2017

Board Members

Marjorie E. Lewis, Chair	x	Mark Pan	x
Cathy Hession, Vice Chair	x	Peter Lopez	
Ronnie Roy, Secretary	x	Tom Masenga	x
Cindy Winebaum	x	Pedro Marti	x
Glenn Sonnenberg	x	Walter Parkes	
Andrei Muresianu	x		

John Wasley	x	Ben Kramer	x
Murray Mc Queen	x	Susan Edelman	x

PLN Staff

Drew Furedi, President & CEO	x	Camille Gonzalez, CFO	x
Angela Capone, V.P. of Early Education	x	Andy Herod, V.P. of Student and Community Services	x
Deanette Brewer, V.P. of Human Resources	x	Sarah Figueroa, COO	x
Anna Webb, Executive Assistant & Board Liaison	x		

1. Welcome and Call to Order- Meeting was called to order by Marjorie Lewis on at 9:45 am.
 - a) Agenda reviewed and approved – Glenn Sonnenberg moved to amend agenda item order, move item 5 to immediately precede item 2. Cathy Hession seconded and this was unanimously approved. There were no dissenting votes or abstentions.
 - b) Minutes from May 19, 2017 reviewed and approved. Marjorie Lewis requested a motion to approve the minutes. Glenn Sonnenberg moved to approve, the motion was seconded by Cathy Hession and unanimously approved. There were no dissenting votes or abstentions.
2. Action Items – Consent: Glenn Sonnenberg moved to approve the following items, the motion was seconded by Andrei Muresianu and unanimously approved. There were no dissenting votes or abstentions.
 - a) 2017/2018 Board and Committee Meeting Calendar
 - b) Resolution to add Sarah Figueroa as signatory
 - c) Employee Handbook Revisions
 - d) Dept of Education: 2017/18 Child Development Contract CPKS-7037-00
 - e) Renew EdTec Contract for Charter School Financial Services
 - f) WIA Certification Board Resolution and Certification Purpose
 - g) Resolution to submit CMS Charter Renewal Petition
 - h) 2017/18 Local Control and Accountability Plans (LCAP)
 - i) 2017/18 Consolidated Application for Title funding
 - j) Homeless Education Policy
 - k) Parental Involvement Policy
 - l) Charter Schools Food Service Contract 17/18 – Better 4 You Meals
 - m) 2017/18 PLN Charter Middle School Calendar

3. Early Education Report – Discussed and reviewed:
 - a) Finances: Update on current budget status
 - b) Enrollment: Update on program enrollment
 - c) CACFP: Update on food service cost
 - d) Referrals: Number of child service referrals
 - e) CLASS Scores: Update on teacher performance
 - f) DRDP Results: Update on child performance
 - g) Unusual incidents: Update on events at sites
 - h) Areas of Non-Compliance
4. Charter School Report – *Discussed and reviewed internal assessment data and provided overview of the May 2017 State Assessment administration.*
5. Finance Committee Report – *Discussed and reviewed financial documents for April 2017 and for the proposed 2017/2018 budget.*
 - a) Financials – Review April 2017 financial reports
 - b) Review and act on 2017/2018 Proposed Budget - Glenn Sonnenberg moved to approve, the motion was seconded by Andrei Muresianu and unanimously approved. There were no dissenting votes or abstentions.
 - c) Review Vendors Over \$5,000
 - d) Review PLN Fiscal Policies
6. Chair’s report – Marjorie Lewis informed the Board that Peter Lopez would be resigning from the board due to personal and professional factors. With that amendment to the reelection slate, Tom Masenga moved to approve the following items, the motion was seconded by Glenn Sonnenberg and unanimously approved. There were no dissenting votes or abstentions.
 - a) Board Member Reelections
 - Peter Lopez
 - Walter Parkes
 - Ronnie Roy
 - b) New Board Member Nominations
 - Susan Edelman
 - Murray McQueen
 - Ben Kramer
 - Jim Gilio
 - John Wasley
 - c) Officer Elections
 - Chair – Marjorie Lewis
 - Vice Chair – Cathy Hession
 - Secretary – Ronnie Roy
7. CEO’s Report/Retreat Agenda – Discussed and reviewed.
 - a) Year End Report: *Board reviewed information about the past year and the successes from programs, operations and development, with input from executive team. The discussion also included a look back at the objectives from the 2015 strategic plan and a look forward to the need to develop coherent pathway forward for the organization – which will be discussed later in the meeting.*
 - Programs
 - Operations
 - Development
 - 2015 Strategic Plan Review
 - Real Estate Workgroup Update

- b) Mission, Vision & Brand: *Drew Furedi updated the board on staff activities recently completed to update and refresh the “brand identity” of PLN, as well as work ongoing to examine the mission statement to ensure it fully captures the work of the organization.*
- c) PLN 2027: *Discussion of long range vision, planning and timeline: The board worked in small groups to identify strategic questions and items related to talent strategy, financial outlook, systems & operations, location decisions and academic approach and progress.*
- d) Board Commitment: *Discussion of 2017/2018 Board involvement and activity: Discussion of subcommittees and working group membership, as well as discussion of board involvement in fundraising and other forms of support for the work of PLN.*

8. Closed Session – Board of Directors reviewed CEO’s Performance & Exec. Compensation study.

9. Meeting Adjourned: 1:00pm



Board Secretary