

**Board of Directors
Special Meeting Agenda
Mar 13, 2020
4:00pm
PLN (Zoom)**

Teleconference locations: 10100 Santa Monica Blvd., Suite 750, Los Angeles, CA 90067; 333 South Hope St., 33rd Floor, Los Angeles, CA 90071; 2450 Colorado Ave., Suite 500E, Santa Monica, CA 90404; 5055 Wilshire Blvd., LA 90036; 502 S. Windsor Blvd., LA 90020; 888 S. Figueroa St., LA 90017; 100 Wilshire Blvd., Ste 500, LA 90401; 10900 Wilshire Blvd. Ste 800, LA 90024; 2049 Century Park East, Ste 2600, LA 90067;

Notice is hereby given that the Board of Directors of Para Los Niños will hold an open session meeting at the above-referenced time and place. The purpose of the session is to discuss and take action on the following agenda. At any time during the session, the Board of Directors may adjourn to closed session to consider litigation or to discuss with legal counsel matters within the attorney-client privilege.

Any person who wishes to address the Board of Directors should submit a completed "Request to Address the Board" slip to the Chairperson before the meeting begins. The Chairperson will call each person forward at the appropriate time. Comments will generally be limited to three minutes, unless otherwise directed by the Chairperson.

Agendas for all regular Board of Directors and Board Committee meetings are posted at least 72 hours prior to the meeting at the Para Los Niños Charter Schools, Para Los Niños Head Start Centers, and at the Para Los Niños Administrative Offices. Agendas for all special Board of Directors and Board Committee meetings are posted in the same locations at least 24 hours prior to the meeting. The Agendas and all background material may also be inspected at the Administrative Offices.

#	Agenda Item	Purpose	Materials	Who
1	Welcome and Call to Order a) Agenda Review b) Minutes – Feb. 13, 2020	Approve	Minutes	Marjorie E. Lewis Board Chair
2	CEO's Report a) Discussion of Coronavirus (COVID-19): <i>The effects on our schools/programs</i>	Informational		Drew Furedi, EdD President & CEO
3	Action Items – Consent a) Resolution to temporarily suspend/close Early Education Programs/Head Start Programs through April 10, 2020 b) Resolution to temporarily suspend/close PLN Charter Schools and After School Programs through April 10, 2020	Approve Approve	On DirectorPoint	Board
	Board of Director Comments / Reports Directors' comments concern the charter schools, which may be of interest to the Board. This is placed on the Agenda to enable individual Directors to convey information to the Board and to the public. There is to be no discussion or action taken by the Board unless the item is noticed as part of the Agenda.			
	Non-Agenda Public Comment Any person who wishes to address the Board regarding a matter within the Board's jurisdiction that is not related to an item on this Agenda should submit a completed "Request to Address the Board" slip to the Chairman before the meeting begins. Comments will generally be limited to three minutes, unless otherwise directed by the Chairman. No action will be taken on any comments unless the Board of Directors makes the determination that an emergency exists or that there is a need to take action subsequent to posting of the Agenda. (Government Code § 54954.3)			
	Adjourn			
	Upcoming Meetings: • Apr. 16, 2020 – Board of Directors			

	<p>Para Los Niños does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Anna Webb has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in open and public meetings at Para Los Niños. Please notify Anna Webb at (213) 250-4800, ext 512 at least 72 hours in advance of any disability accommodations being needed in order to participate in the meeting.</p>
	<p>Certification of Posting</p> <p>I, Anna Webb, Clerk of the Board of Directors of Para Los Niños, hereby certify that this agenda was posted on Marc, 2020, at 4:00 PM at:</p> <ul style="list-style-type: none"> • Para Los Niños-Gratts Primary Center, 474 S. Hartford Avenue, Los Angeles, CA 90017 • Para Los Niños Charter Elementary School, 1617 E. 7th Street, Los Angeles, CA 90021 • Para Los Niños Charter Middle School, 835 S. Stanford Avenue, Los Angeles, CA 90021 • Para Los Niños Head Start, 1145 Cypress Avenue, Los Angeles, CA 90065 • Para Los Niños Head Start, 4118 Chevy Chase Drive Avenue, Los Angeles, CA 90039 • Para Los Niños Head Start, 2828 West Magnolia Blvd, Burbank, CA 91505 • Para Los Niños Head Start, 5000 Hollywood Blvd, Los Angeles, CA 90027 • Para Los Niños Head Start, 1014 N. Western Avenue, Los Angeles, CA 90029 • Para Los Niños Head Start, 1147 Vine Street, Los Angeles, CA 90038

Para Los Niños

Minutes, Board of Directors Meeting
February 13, 2020

Dial in Locations: 333 S. Hope St. Los Angeles CA 90402 33rd floor, LA 90071; 10100 Santa Monica Blvd., Suite 750, Los Angeles, CA 90067; 2450 Colorado Ave., Suite 500E, Santa Monica, CA 90404

Board Members

Marjorie E. Lewis, Chair	X	Tom Masenga	X
Cathy Hession, Vice Chair	X	Murray McQueen	X
Ronnie Roy, Secretary		Andrei Muresianu	X
Sandra Aispuro		Mark Pan	
Susan Edelman	X	Walter Parkes	
Jim Gilio		Gabriel Robles	
Ben Kramer		John Wasley	X
Pedro Marti	X	Cindy Winebaum	X
Lorraine Prieto Berchtold	X	Malin Wong	X
Joshua Ludmir	X	Andrew Herreria	X

PLN Staff

Drew Furedi, President & CEO	X	Angela Capone, VP of Early Education	X
Camille Gonzalez, CFO	X	Sam Joo, VP Student & Community Services	X
Sarah Figueroa, COO	X	Deanette Brewer, VP of Human Resources	
Dan Niemen, VP of External Affairs	X	Anna Webb, Board Liaison	X

1. Welcome and Call to Order- Meeting was called to order by Cathy Hession at 3:08pm.
 - a) Agenda reviewed and approved
 - b) Minutes from Dec. 17, 2019 reviewed and approved. Cathy Hession requested a motion to approve the minutes. Cindy Winebaum moved to approve, the motion was seconded by Lorraine Berchtold and unanimously approved. There were no dissenting votes or abstentions.

2. Chairs Report: Discussed and Reviewed:
 - a) Benefit Dinner: Discussion/Updates on PLN's 40th Anniversary Benefit Dinner

3. CEO's Report: Discussed and Reviewed:
 - a) Welcome Sam Joo: New VP of Student & Community Services
 - b) Welcome New Board Members: Welcome & Intros of PLN's 4 newest Board Members
 - c) ACE's presentation: Presentation on ACES and the impact of toxic stress in children/youth

4. Early Education Report: Discussed and Reviewed:
 - a) Finances: *Update on current budget status*
 - b) Enrollment: *Update on program enrollment*
 - c) Financials: *Review and discuss*
 - d) Referrals: *Number of child service referrals*
 - e) CLASS Scores: *Update on teacher performance*
 - f) DRDP Results/School Readiness: *Review of assessment results*
 - g) Unusual incidents: *Update on events at sites*
 - h) Areas of Non-Compliance: *Review and discuss*

5. Finance Committee Report: Discussed and Reviewed:
 - a) Financials - December 2019: *Review of current financial documents*

- b) A-133
- c) A-133 CAP
- d) Harrington Letter
- e) Changes to Accounting Policies

6. Action Items – Consent:

- c) Early Education: *Certification of Signatures, signatures authorized to sign for the agency as it relates to Early Ed/Head Start*
- d) Early Education: *re-application for wages and certain benefits of employees*
- e) BAA-RAA: *Create a new Early Head Start Education coordinator position for the remainder 2019/20 fiscal year.*
- f) BAA-RAA: *LACOE’s realignment of our EHS Expanding Grant to match funding period of current Basic Head Start Grant.*
- g) Auditor Contract, Harrington Group: *Review of Engagement Letter & Corrective Action Plan.*
- h) Signatory Authorization: *Resolution authorizing Andrew Furedi, President & CEO; Camille Gonzalez, CFO & Sarah Figueroa, COO to act on behalf of Para Los Ninos into any agreement and to sign for such agreements.*
- i) Finance Policy Changes: *Changes made to accounting & financial policies and procedure manual.*

Cathy Hession requested a motion for approval of the above Action/Consent Items a-g. Cindy Winebaum moved to approve, the motion was seconded by Susan Edelman and unanimously approved. There were no dissenting votes or abstentions.

Marjorie E. Lewis, Chair	X	Tom Masenga	X
Cathy Hession, Vice Chair	X	Murray McQueen	X
Ronnie Roy, Secretary		Andrei Muresianu	X
Sandra Aispuro		Mark Pan	
Susan Edelman	X	Walter Parkes	
Jim Gilio		Gabriel Robles	
Ben Kramer		John Wasley	X
Pedro Marti	X	Cindy Winebaum	X
Lorraine Prieto Berchtold	X	Malin Wong	X
Joshua Ludmir	X	Andrew Herreria	X

- Aye: 13

- Nay: 0
- Abstentions: 0
- Absences: 7

7. Closed Session Report Out: Updated discussion on potential litigation

Meeting was adjourned at 5:12 pm

Board Secretary

