



Board of Directors
Meeting Agenda
June 18, 2020
11:30am
PLN (Zoom/COVID-19)

EXCELLENCE * CONSTANT LEARNING * TEAMWORK * COMMUNITY * INCLUSION * TRUST

<https://zoom.us/j/4327617966>

Notice is hereby given that the Board of Directors of Para Los Niños will hold an open session meeting at the above-referenced time and place. The purpose of the session is to discuss and take action on the following agenda. At any time during the session, the Board of Directors may adjourn to closed session to consider litigation or to discuss with legal counsel matters within the attorney-client privilege.

Any person who wishes to address the Board of Directors should submit a completed "Request to Address the Board" slip to the Chairperson before the meeting begins. The Chairperson will call each person forward at the appropriate time. Comments will generally be limited to three minutes, unless otherwise directed by the Chairperson.

Agendas for all regular Board of Directors and Board Committee meetings are posted at least 72 hours prior to the meeting at the Para Los Niños Charter Schools, Para Los Niños Head Start Centers, and at the Para Los Niños Administrative Offices. Agendas for all special Board of Directors and Board Committee meetings are posted in the same locations at least 24 hours prior to the meeting. The Agendas and all background material may also be inspected at the Administrative Offices.

#	Agenda Item	Purpose	Materials	Who
1	Welcome and Call to Order a) Agenda Review b) Minutes – April 16, 2020	Approve	Minutes	
2	Chair's Report a) Board Member Nominations <ul style="list-style-type: none"> • Walter Parkes • Ronnie Roy • John Wasley • Jim Gilio • Benjamin Kramer • Susan Edelman • Murray McQueen b) Board Officer Elections <ul style="list-style-type: none"> • Chair • Vice Chair • Secretary c) Board Commitments & Report Cards	Approve		Marjorie E. Lewis Board Chair
3	CEO's Report a) Discussion of Coronavirus (COVID-19): <i>Plans for reopening and the effects on our schools/programs</i> b) Strategic Plan Update: <i>Update on PLN Strategic Plan</i> c) Staff Survey: <i>Update on 2020 Staff Survey Data</i> d) Year in Review: <i>Department updates on highlights and year ahead</i> e) Guest Speaker: <i>Dr. Tyrone Howard, Professor, Graduate School of Education and Information Studies, UCLA Pritzker Center</i>	Informational		Drew Furedi, President & CEO Dr. Tyrone Howard, Director, The UCLA Pritzker Center for Strengthening Children and Families
4	Finance Report – Current Financial Situation a) April 2020 Financials with Forecast: <i>Review of financial reports</i> b) Vendor List of \$5k: <i>Review list of vendors for conflicts</i> c) PLN 990 Tax return for FY18/19: <i>PLN 990 Tax Return for FY18/19</i> d) Proposed Budget: <i>Discussion and approval of proposed 2020/2021 Budget</i>	Review Action	April 2020 Financial Documents 2020/2021 Budget Proposal	Camille Gonzalez, CFO

5	Development Report a) Year in Review b) Discussion: Ways to Increase Revenue in 2020/2021	Informational		Dan Nieman, VP of External Affairs
6	Early Education Report – No Updates due to COVID-19 a) Finances: <i>Update on current budget status</i> b) Enrollment: <i>Update on program enrollment</i> c) Referrals: <i>Number of child service referrals</i> d) CLASS Scores: <i>Update on teacher performance</i> e) DRDP Results/School Readiness: <i>Review of assessment results</i> f) Unusual incidents: <i>Update on events at sites</i> g) <i>Areas of Non-Compliance</i>	Informational Update	Early Education Board Packet (on Director Point)	Angela Capone, VP Early Ed.
7	Action Items – Consent a) MOU for Innovations 2 b) PLN Board & Committee Meeting Calendar: <i>Approval of the FY20/21 Meeting Calendar</i> c) Pensieve Food LLC Contract: <i>Approval of Contract</i> d) Urban Plate Contract: <i>Approval of Contract</i> e) FY20/21 Budget Summary: <i>Approval of FY20/21 Budget</i> f) Accounting & Financial Policies & Procedure Manual: <i>Approval for FY20/21</i> g) BAA RAA 39-442: <i>carry over unspent funds</i> h) BAA RAA 39-370: <i>carry over unspent funds</i>	Approve Approve Approve Approve Approve Approve Approve		Full Board
8	Closed Session Public Employee Performance Evaluation (Gov. Code Sect. 54957 (b) (1))			
9	Report from Closed Session	Informational		Marjorie E. Lewis, Board Chair
	Adjourn			
	Board of Director Comments / Reports Directors' comments concern the charter schools, which may be of interest to the Board. This is placed on the Agenda to enable individual Directors to convey information to the Board and to the public. There is to be no discussion or action taken by the Board unless the item is noticed as part of the Agenda.			
	Non-Agenda Public Comment Any person who wishes to address the Board regarding a matter within the Board's jurisdiction that is not related to an item on this Agenda should submit a completed "Request to Address the Board" slip to the Chairman before the meeting begins. Comments will generally be limited to three minutes, unless otherwise directed by the Chairman. No action will be taken on any comments unless the Board of Directors makes the determination that an emergency exists or that there is a need to take action subsequent to posting of the Agenda. (Government Code § 54954.3)			
	Para Los Niños does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Anna Webb has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in open and public meetings at Para Los Niños. Please notify Anna Webb at (213) 250-4800, ext 512 at least 72 hours in advance of any disability accommodations being needed in order to participate in the meeting.			
	Certification of Posting I, Anna Webb, Clerk of the Board of Directors of Para Los Niños, hereby certify that this agenda was posted on June 15, 2020, at 11:00 AM at: <ul style="list-style-type: none"> • Para Los Niños-Gratts Primary Center, 474 S. Hartford Avenue, Los Angeles, CA 90017 • Para Los Niños Charter Elementary School, 1617 E. 7th Street, Los Angeles, CA 90021 • Para Los Niños Charter Middle School, 835 S. Stanford Avenue, Los Angeles, CA 90021 • Para Los Niños Head Start, 1145 Cypress Avenue, Los Angeles, CA 90065 • Para Los Niños Head Start, 4118 Chevy Chase Drive Avenue, Los Angeles, CA 90039 			

- Para Los Niños Head Start, 2828 West Magnolia Blvd, Burbank, CA 91505
- Para Los Niños Head Start, 5000 Hollywood Blvd, Los Angeles, CA 90027
- Para Los Niños Head Start, 1014 N. Western Avenue, Los Angeles, CA 90029
- Para Los Niños Head Start, 1147 Vine Street, Los Angeles, CA 90038

Para Los Niños

Minutes, Board of Directors Meeting
April 16, 2020

Dial in Locations: 10100 Santa Monica Blvd., Suite 750, Los Angeles, CA 90067; 333 South Hope St., 33rd Floor, Los Angeles, CA 90071; 2450 Colorado Ave., Suite 500E, Santa Monica, CA 90404; 5055 Wilshire Blvd., LA 90036; 502 S. Windsor Blvd., LA 90020; 888 S. Figueroa St., LA 90017; 100 Wilshire Blvd., Ste 500, LA 90401; 10900 Wilshire Blvd. Ste 800, LA 90024; 2049 Century Park East, Ste 2600, LA 90067;

Board Members

Marjorie E. Lewis, Chair	X		
Cathy Hession, Vice Chair	X	Murray McQueen	X
Ronnie Roy, Secretary	X	Andrei Muresianu	
Sandra Aispuro	X	Mark Pan	X
Susan Edelman	X	Walter Parkes	
Jim Gilio	X	Gabriel Robles	X
Ben Kramer		John Wasley	X
Pedro Marti	X	Cindy Winebaum	X
Lorraine Prieto Berchtold	X	Malin Wong	X
Joshua Ludmir	X	Andrew Herreria	X

PLN Staff

Drew Furedi, President & CEO	X	Angela Capone, VP of Early Education	X
Camille Gonzalez, CFO	X	Sam Joo, VP Student & Community Services	X

Sarah Figueroa, COO	X	Deanette Brewer, VP of Human Resources	X
Dan Niemen, VP of External Affairs	X	Anna Webb, Board Liaison	X

1. Welcome and Call to Order- Meeting was called to order by Marjorie Lewis at 3:16pm.
 - a) Agenda reviewed and approved
 - b) Minutes from April 1, 2020 reviewed and approved. Cathy Hession requested a motion to approve the minutes. Cindy Winebaum moved to approve, the motion was seconded by Lorraine Berchtold and unanimously approved. There were no dissenting votes or abstentions.

2. Chairs Report: Discussed and Reviewed:
 - a) Discussion of Coronavirus (COVID-19): *The effects on our schools/programs*

3. CEO's Report: Discussed and Reviewed:
 - a) Development – Dan Nieman, VP of External Affairs shared program updates
 - b) Operations – Sarah Figueroa, COO shared operations updates
 - c) Human Resources (HR) – Deanette Brewer, VP of Human Resources shared HR updates

4. Early Education Report: Discussed and Reviewed:
 - a) Finances: *Update on current budget status*
 - b) Enrollment: *Update on program enrollment*
 - c) Financials: *Review and discuss*
 - d) Referrals: *Number of child service referrals*
 - e) CLASS Scores: *Update on teacher performance*
 - f) DRDP Results/School Readiness: *Review of assessment results*
 - g) Unusual incidents: *Update on events at sites*
 - h) Areas of Non-Compliance: *Review and discuss*

5. Finance Committee Report: Discussed and Reviewed current financial situation:
 - a) PLN Cash flow projections FY19/20
 - b) PPP preliminary loan approval

6. Student & Community Services Report: Discussed and Reviewed current status of Student & Community Services.

7. Action Items – Consent:

- i) Resolution to continue closure of sites for Early Education Programs/Head Start Programs
- j) BAA RAA: 39-360 HS BASIC
- k) BAA RAA: 39-369 HS & T&TA
- l) BAA RAA: 39-365 EHS Basic
- m) BAA RAA: 39-363 HS Dosage
- n) BAA RAA: 39-364 HS Dosage Expansion II
- o) BAA RAA: 39-366 EHS Expansion
- p) BAA RAA: 39-367 EHS Expansion Start Up
- q) BAA RAA: 39-368 EHS CCP
- r) Early Education/Head Start: *Crisis/Emergency Policies and Procedures*
- s) Revised Employee Handbook: *2020 Updates, Reformatting and New Content*

Marjorie Lewis requested a motion for approval of the above Action/Consent Items a-k. Cindy Winebaum moved to approve, the motion was seconded by Cathy Hession and unanimously approved. There were no dissenting votes or abstentions.

Marjorie E. Lewis, Chair	X		
Cathy Hession, Vice Chair	X	Murray McQueen	X
Ronnie Roy, Secretary	X	Andrei Muresianu	
Sandra Aispuro	X	Mark Pan	X
Susan Edelman	X	Walter Parkes	
Jim Gilio	X	Gabriel Robles	X
Ben Kramer		John Wasley	X
Pedro Marti	X	Cindy Winebaum	X
Lorraine Prieto Berchtold	X	Malin Wong	X
Joshua Ludmir	X	Andrew Herreria	X

- Aye: 16
- Nay: 0
- Abstentions: 0
- Absences: 3

Meeting was adjourned at 4:13 pm

Board Secretary

6/13/2020 12:38:29 PM