**Para Los Niños**

Minutes, Board of Directors Meeting

September 17, 2020

(COVID-19)

**Board Members**

|  |  |  |  |
| --- | --- | --- | --- |
| Marjorie E. Lewis, Chair | X | Jose Tejada | X |
| Cathy Hession, Vice Chair | X | Murray McQueen | X |
| Ronnie Roy, Secretary | X | Andrei Muresianu | X |
| Sandra Aispuro  | X | Mark Pan | X |
| Susan Edelman |  | Walter Parkes  |  |
| Jim Gilio |  | Gabriel Robles | X |
| Ben Kramer | X | John Wasley | x |
| Pedro Marti | X | Cindy Winebaum | X |
| Lorraine Prieto Berchtold |  | Malin Wong | X |
| Joshua Ludmir |  | Andrew Herreria | X |

**PLN Staff**

|  |  |  |  |
| --- | --- | --- | --- |
| Drew Furedi, President & CEO | X | Angela Capone, VP of Early Education | X |
| Camille Gonzalez, CFO | X | Sam Joo, VP Student & Community Services | X |
| Sarah Figueroa, COO | X | Deanette Brewer, VP of Human Resources | X |
| Dan Niemen, VP of External Affairs | X | Anna Webb, Board Liaison | X |

1. Welcome and Call to Order- Meeting was called to order by Marjorie Lewis at 3:14pm.
2. Agenda reviewed and approved
3. Minutes from June 18, 2020 reviewed and approved. Marjorie Lewis requested a motion to approve the minutes. Cathy Hession moved to approve, the motion was seconded by Ronnie Roy and unanimously approved. There were no dissenting votes or abstentions.
4. Chairs Report: Discussed and Reviewed for approval - Marjorie Lewis requested a motion to approve Board Member reelections. Cindy Winebaum moved to approve, the motion was seconded by Mark Pan and unanimously approved. There were no dissenting votes or abstentions
5. Board Member Nominations -
* Jose Tejada
1. Committee Update – Reviewed and discussed our board committees and workgroups. More information will be available as we move along.

3. CEO’s Report: Discussed and Reviewed -

1. Return to Worksites Update – discussed a Hybrid model for Full-Time Employees to return to different PLN sites. All PLN Early Ed Centers are operating with a 14.5% capacity.
2. Remote Services – Discussed services for Virtual Instruction at all 3 PLN Charter Schools (GPC, CES, CMS). Provided 305 Chromebooks and 66 hotspots to students.
3. Virtual Benefit Dinner – Scheduled for Oct 25, 2020. Will be approached the same way as the actual benefit.
4. External Relations Update – Para Los Ninos was featured in several news media outlets as we celebrate 40 years in Los Angeles.
5. Diversity, Equity and Inclusion (DEI) – Will be meeting with Board Members who are on the committee to further PLN’s commitment to DEI,
6. Early Education Report: Reviewed and Discussed **-**
7. Finances: Update on current budget status
8. Enrollment: Update on program enrollment
9. Financials: Review and discuss
10. Referrals: Number of child service referrals
11. CLASS Scores: Update on teacher performance
12. DRDP Results/School Readiness: Review of assessment results
13. Unusual incidents: Update on events at sites
14. Areas of Non-Compliance
15. Finance Committee Report: Reviewed and Discussed -
16. Financials – July 2020: Review of current financial documents. Actuals, Budget and the variance for the month of July 2020.
17. Discussed PPP status and usage - Exploring potential to allocate some of these funds to provide bonus to staff.

6. Action Items – Consent:

1. Early Education: *Policies and Procedures Update*
2. WIA: *Signature authorizations to show authenticity to the City of Los Angeles -Economic Workforce Development Department (EWDD)*
3. Employee Handbook: *Updating sections 2.7 and 2.19*

Marjorie Lewis requested a motion for approval of the above Action/Consent Items a-h. Cindy Winebaum moved to approve, the motion was seconded by Cathy Hession and unanimously approved. Roll call of the vote is below. There were no dissenting votes or abstentions.

|  |  |  |  |
| --- | --- | --- | --- |
| Marjorie E. Lewis, Chair | X | Jose Tejeda | X |
| Cathy Hession, Vice Chair | X | Murray McQueen | X |
| Ronnie Roy, Secretary | X | Andrei Muresianu | X |
| Sandra Aispuro  | X | Mark Pan | X |
| Susan Edelman |  | Walter Parkes  |  |
| Jim Gilio |  | Gabriel Robles | X |
| Ben Kramer | X | John Wasley | X |
| Pedro Marti | X | Cindy Winebaum | X |
| Lorraine Prieto Berchtold |  | Malin Wong | X |
| Joshua Ludmir |  | Andrew Herreria | X |

* Aye: 15
* Nay: 0
* Abstentions: 0
* Absences: 5

Meeting was adjourned at 5:06 pm

Board Secretary