

Para Los Niños

Minutes, Board of Directors Meeting

April 15, 2021

(COVID-19)

Board Members

Marjorie E. Lewis, Chair	X	Jose Tejada	X
Cathy Hession, Vice Chair	X	Murray McQueen	X
Ronnie Roy, Secretary	X	Andrei Muresianu	X
Sandra Aispuro	X	Mark Pan	X
Susan Edelman	X	Walter Parkes	
Jim Gilio		Gabriel Robles	X
Ben Kramer	X	John Wasley	X
Pedro Marti		Cindy Winebaum	X
Lorraine Prieto Berchtold	X	Malin Wong	X
Joshua Ludmir	X	Andrew Herreria	X
Bill Burton	X	Rebecca Rich	

PLN Staff

Drew Furedi, President & CEO	X	Angela Capone, VP of Early Education	X
Camille Gonzalez, CFO	X	Sam Joo, VP Student & Community Services	X
Sarah Figueroa, COO	X	Deanette Brewer, VP of Human Resources	X
Dan Niemen, VP of External Affairs	X	Anna Webb, Board Liaison	X
Danielle De La O, Operations & Procurement	X	Dylan Townsend, IT	X
Blanca Medrano, Operations & Procurement	X	Gabriela Herrera, Risk & Compliance	X
Geovanni Rivas, IT	X	Maggie Alvarez, Operations & Procurement	X
Jorge Arias, Operations & Procurement	X	Jose, Operations & Procurement	X

Miguel Vargas, Operations & Procurement	X	Natalia Garcia, SCS	X
Genesis Rosa, SCS	X		

1. Welcome and Call to Order- Meeting was called to order by Marjorie Lewis at 3:28pm.
 - a) Agenda reviewed and approved
 - b) Minutes from March 4, 2021 reviewed and approved. Marjorie Lewis requested a motion to approve the minutes. Cathy Hession moved to approve, the motion was seconded by Ronnie Roy and unanimously approved. There were no dissenting votes or abstentions.

2. Chairs Report: No Report Out

3. CEO's Report: Discussed and Reviewed -
 - a) COVID in our Community: Discussion from our Community Ambassador Team shared information on community support about the Vaccine:
 - Provide accurate and reliable information about vaccine safety
 - Provide overview of the registration process to sign up for the vaccine
 - Debunk myths about the vaccine
 - Respond to frequently asked questions
 - Provide individual support to community members who are eligible to receive the vaccine
 - Support with scheduling vaccine appointments
 - Support with providing transportation to get to the vaccination site
 - b) Operations Team: Discussion on safety procedures & measures taken to re-open our schools and facilities.
 - Introductions of our Operations Teams
 - IT - Employee shift to remote work, VPN Access, Phone Configuration, Equipment procurement, Staff & student laptops/tablets, User device support, & Shift to cloud-based PLN Network
 - Risk & Compliance - Regular calls to stay up-to-date with local, state, and national COVID-19 data, policies, and standards, Lead development of PLN COVID Safety Plan, Develop new PLN COVID Policies, Co-creating PLN Safety Protocols, Liaison with LADPH, CADPH, and other regulatory Agencies, Contact Tracing with HR Team
 - Procurement - Sourcing PPE: Reusable Adult & Child face masks
 - Disposable face masks
 - Disinfectant
 - Face Shields
 - Electrostatic Machines
 - Stand-alone and Mounted Hand Sanitizer Stations
 - Site Signage
 - Gloves

4. Development Report –
 - a) Progress to Goal: Update on PLN Spring/Events & Fundraising: Discussed and reviewed list of recent gifts since 2/8/21. We are planning two small Spring events raising \$90,000+, Celebramos! (May) and PLN Movie Night "At Home" (June).

5. Finance Committee Report: Reviewed and Discussed -
 - a) Financials – February 2021: Review of current financial documents. Actuals, Budget and the variance for the month of February 2021.

6. Early Education Report: Reviewed and Discussed -
 - a) Finances: Update on current budget status
 - b) MTSS Chart: Regular Data Update
 - c) Early Ed/Head Start 2021/22 Re-Application: Each year PLN’s Head Start/Early Head Start program has to identify the criteria that will be used to insure families are selected for enrollment based on need and risk in addition to income eligibility. At the time of enrollment, once a family is determined income eligible, we use the total number of points a family accrues based on risk factors, to ensure we are serving families with the greatest need.

7. Action Items – Consent:
 - a) BAR-RAA 40-472
 - b) BAR-RAA 40-473
 - c) BAR-RAA 40-474
 - d) Head Start COLA application FY21/22
 - e) Early Head Start COLA application FY21/22
 - f) EHS-CCP-EXPAN COLA application FY21/22
 - g) Proposed 2021 Employee Handbook Change
 - h) Para Los Niños Authorized Signatures for American Business Bank
 - i) Early Ed Selection Criteria PY21/22

Marjorie Lewis requested a motion for approval of the above Action/Consent Items a-i. Cindy Winebaum moved to approve, the motion was seconded by Sandra Aispuro and unanimously approved. Roll call of the vote is below. There were no dissenting votes or abstentions.

Marjorie E. Lewis, Chair	X	Jose Tejada	X
Cathy Hession, Vice Chair	X	Murray McQueen	X
Ronnie Roy, Secretary	X	Andrei Muresianu	X
Sandra Aispuro	X	Mark Pan	X
Susan Edelman	X	Walter Parkes	
Jim Gilio		Gabriel Robles	X
Ben Kramer	X	John Wasley	X
Pedro Marti		Cindy Winebaum	X
Lorraine Prieto Berchtold	X	Malin Wong	X
Joshua Ludmir	X	Andrew Herreria	X
Bill Burton	X	Rebecca Rich	

- Aye: 18
- Nay: 0
- Abstentions: 0
- Absences: 4

Meeting was adjourned at 4:57 pm

Board Secretary